

# Useful contact details @ NMMU

## North (N), South (S), Second Ave (2nd Ave) and Missionvale (M) campuses

What	Contact	Room	Tel: 041 -
<b>Absence from class or tests</b>	<b>Your course lecturer</b>		
<b>Absence from examinations</b>	Contact the Exams Office: Examinations Office (N) Examinations Office (2 <sup>nd</sup> Ave) Examinations Office (M) Postgraduate Examinations (N)	Heinz Betz Hall	504 1210 504 3876 504 2505 504 9968
<b>Academic problems</b>	1. Your course lecturer 2. Head of Department 3. Dean of Faculty 4. Faculty Administrators 5. Centre for Teaching and Learning 6. Student Counselling 7. Supplemental Instruction		Refer to Caring for You for contact details
<b>Accommodation</b>	For all residence enquiries and applications	Central Admissions Office	504 1415
<b>Accounts (Payments &amp; Queries)</b>	Cashier (S) Student Accounts (S) Cashier (N) Cashier (2 <sup>nd</sup> Ave) Cashier (M)	01 OG Foyer 01 OG Foyer Main Entrance Foyer D28 – D31	504 2513 504 4364 504 3224 504 3838 504 1287
<b>Admissions</b>	Central Admissions Office		504 1415
<b>Assignment Writing</b>	Writing Centre on your campus		Refer to Caring for You for contact details
<b>ATM</b>	Nedbank  First National Bank  Standard Bank	On campus, next to Kraal (S); next to Food Court (N)  On campus, next to Kraal (S) and Sanlam Student Village, University Way On campus, next to Kraal (S)	
<b>Banks</b>	ABSA Nedbank First National Standard Bank	Summerstrand Village Shopping Centre Summerstrand Village Shopping Centre Summerstrand Village Shopping Centre On campus (S): next to Kraal	
<b>Biokinetics Centre</b>	Reception (S)	New HMS building (Building 125)	504 2603
<b>Books &amp; Stationery</b>	Van Schaik's Summerstrand Van Schaik's Second Ave Van Schaik's Missionvale Rehab Books and Technology CNA Pick 'n Pay (Supermarket)	Student Village (University Way) Ground Floor, Main Building Technical Services (M) South and Second Avenue campuses Summerstrand Village Shopping Centre Summerstrand Village Shopping Centre	
<b>Centre for Admission and Access Research (CAAR)</b>		Embizweni next to Student Counselling	504 2918

<b>Campus Health Service</b>	South North Second Missionvale George		504 2174 504 3364 504 2955 504 1374 044 801 5125
<b>Computer access</b>	Your student card will be activated on registration day.		
<b>Contact Centre</b>		North Campus	041 504 1111
<b>Cultural activities Arts &amp; Culture Cultural Activities</b>	Main Office Mr Michael Barry (S) Student Societies (S)	1 1611 1 1611	504 2508 504 2566 504 2955
<b>Please note the NMMU Choir falls under the Marketing Dept.</b>			
<b>Disability Unit</b>	South Campus	9 0009	504 2313
<b>Doctors/dentists</b>	Consult Campus Health Services		
<b>Emergencies (all hours)</b>	Security (S) Security (N) Security (2 <sup>nd</sup> Ave) Security (M)		504 2342 / 2482 (9999 from campus) 504 3636 / 3483 504 3710 504 1231 / 1439
<b>Financial Aid Office</b>	Bursaries and loans (N) Bursaries and loans (M)	Opposite Admissions	504 3182 (NSFAS) 504 1242 (Missionvale)
<b>Food</b>	Kraal (student cafeteria) (S) Rendezvous (S) Van's Tuck Shop (S)  Food Court (N)  Cafeteria (M) Residence dining hall Supermarkets	Below library Below International Office Behind stairs in front of Main Building  Near Goldfields Auditorium  Arena At residences Village Shopping Centre	
<b>Help Desk</b>	South Embizweni, ground floor		504 2208
<b>Graduate Placement &amp; Co-operative Education</b>	South North Second Ave	Embizweni, ground floor, opposite cashier	504 2619 504 3540
<b>International Student Enquiries</b>	Office for International Education (S)	Goldfields (S) 87 01 05	+27 41 504 2161
<b>Library</b>	General enquiries (S) General enquiries (N) General enquiries (2 <sup>nd</sup> Ave ) General enquiries (M)		504 2294 / 4315 504 3410 / 3409 504 3851 504 1269

<b>Lost Property</b>	Lost property (S) Campus control (M)	Security Security	504 2482 504 1231
<b>Post Office and NMMU Postal Services</b>	NMMU Post Office (S) NMMU Post Office (N) NMMU Post Office (M)	Main Building, Lower Ground K-Projects 007 D006	
<b>Sport</b>	Sport Bureau (S) Director: Sport (S) Facilities Consultant (S) Sport Manager (M)	Sport Centre Sports Bureau Sports Bureau Arena	504 2165 504 3505 504 2555 504 1244
<b>Student Counselling, Career &amp; Development Centre</b>	South Campus North Campus Second Ave Campus Missionvale Campus	9 0002 D Block Y001 D124	504 2511 504 3222 504 3854 504 1106
<b>Student Records (academic records, progress reports, change of address, etc)</b>	Student Records (S)	9 0142	504 4699 504 4112
<b>Student societies and clubs</b>	Karen Snyman	Goldfields (S) 86 0020	504 3561
<b>Student interests</b>	SRC	Goldfields (S) 86 0013	504 2172
<b>Switchboard</b>	All Port Elizabeth campuses		504 1111
<b>University Shop</b>	Sanlam Student Village (S)		504 4371

Most of these will be pointed out on the campus tour organised as part of the **how2@nmmu** programme for first-year students.

